

American National Bank

JOB POSTING

American National Bank in Buffalo, WY is committed to providing Equal Opportunity in Employment. The organization is continually trying to improve recruitment, employment, development and promotional opportunities for its employees. Our selection decisions are based on job related factors and not on the basis of race, color, religion, sex, age, national origin, handicap, or veteran status.

POSITION: Retail Lending Manager
LOCATION: Buffalo, WY
DEPARTMENT:
REPORTS TO: President
POSTING DATE: May 14, 2010
REF: 27-51410

SUMMARY

Responsible for the retail loan portfolio, relationship management and departmental compliance with the bank's policies and procedures and regulations. Duties include daily oversight and guidance to Retail Operations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Daily management of retail loan portfolio including, but not limited to, credit quality, compliance with bank's policies and procedures and applicable laws and regulations and management of past due loan status. Assumes overall responsibility for the consumer loan portfolio.

Provides oversight and guidance to retail lenders and retail staff. Reviews sales reports for deviations from policy.

JOB REQUIREMENTS:

- Excellent interpersonal communication, customer service and leadership skills required
- Ability to communicate with all levels of bank personnel in writing and verbally.
- Must represent the bank professionally in all customer interactions
- Good leadership and supervisory skills required.
- Master's degree or equivalent or five to ten years related experience and/or training or equivalent combination of education and experience.

EQUAL OPPORTUNITY EMPLOYER

Apply on-line at www.anbbank.com
